

**Central Bedfordshire Council  
Forward Plan of Key Decisions  
1 March 2010 to 28 February 2011**

- 1) During the period from **1 March 2010 to 28 February 2011**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
  - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.
- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Member	Portfolio
Cllr Mrs Tricia Turner MBE	Chairman of the Executive and Leader of the Council
Cllr Richard Stay	Vice-Chairman of the Executive and Deputy Leader of the Council and Portfolio Holder for Business Transformation
Cllr Mrs Rita Drinkwater	Portfolio Holder for Housing
Cllr Mrs Carole Hegley	Portfolio Holder for Social Care and Health & Portfolio Champion for Business Transformation
Cllr Maurice Jones	Portfolio Holder for Corporate Resources
Cllr Mrs Anita Lewis	Portfolio Holder for Children’s Services
Cllr Steve Male	Portfolio Holder for Culture and Skills & Portfolio Champion for Business Transformation
Cllr Ken Matthews	Portfolio Holder for Economic Growth and Regeneration
Cllr David McVicar	Portfolio Holder for Safer and Stronger Communities
Cllr Tom Nicols	Portfolio Holder for Sustainable Development & Portfolio Champion for Business Transformation

- 3) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Head of Democratic Services, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 4) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
12 May 2009	01 May 2009
23 June 2009	15 June 2009
21 July 2009	13 July 2009
18 August 2009	10 August 2009
15 September 2009	7 September 2009
13 October 2009	5 October 2009
10 November 2009	2 November 2009
8 December 2009	30 November 2009
12 January 2010	4 January 2010
9 February 2010	1 February 2010
9 March 2010	1 March 2010
6 April 2010	25 March 2010

# Central Bedfordshire Council

## Forward Plan of Key Decisions for the period 1 March 2010 to 28 February 2011

### Key Decisions

Date of Publication: 2 February 2010

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
1.	Creasey Park Community Football Development Centre -	To award the building contract to build the Football Development centre.	9 March 2010	Stakeholder group Ward members PFH	Football Foundation Grant Conditions	Cllr Stephen F Male Comments by 10/02/10 to Contact Officer: Jill Dickinson, Community Services Manager jill.dickinson@centralbedfordshire.gov.uk Tel: 0300 300 2258
2.	Central Bedfordshire Council's Pledge to Looked After Children and Young People -	To approve the Central Bedfordshire Council's Pledge to looked after children and young people.	9 March 2010	Corporate Parenting Panel (12 February 2010 meeting)	Report and Pledge	Cllr Mrs Anita M Lewis Comments by 10/02/10 to Contact Officer: Jacqueline Barry, Care Matters Project Manager jacqueline.barry@centralbedfordshire.gov.uk Tel: 01234 276777

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3.	Transforming Teaching and Learning: Central Bedfordshire's Educational Vision -	To approve Central Bedfordshire's Educational Vision which sets out the challenges to learning transformation and options for the future realisation of our aspirations.	9 March 2010		Report	Cllr Mrs Anita M Lewis Comments by 10/02/10 to Contact Officer Patrick Shevlin, Assistant Director Learning & Schools Support patrick.shevlin@centralbedfordshire.gov.uk Tel: 0300 300 6821

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4.	EU Programmes Report -	The Executive to approve the Central Bedfordshire European Programme for 2010-13. The programme will include the European Social Fund (ESF), European Regional Development Fund (ERDF) and will give Members an update on other activity such as the Rural Development Programme for England (RDPE) and the Framework 7 European funds that support research and development in enterprises to benefit economic growth in Central Bedfordshire.	9 March 2010	LSP and Thematic Partnership for Environment and Economy EEDA Members' Bulletin and Cabinet Briefing Note Consultation Events	Report	Cllr Ken C Matthews Comments by 10/02/10 to Contact Officer Sarah Hughes, Head of Regeneration and Skills Sarah.hughes@centralbedfordshire.gov.uk Tel: 0300 300 6166

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5.	People Strategy -	To request the Executive to sign off the People Strategy for Central Bedfordshire.	9 March 2010	Draft Strategy will go through consultation with key stakeholders during November and early December 2009	People Strategy	Cllr Maurice R Jones Comments by 10/02/10 to Contact Officer: Gordon McFarlane, Acting Assistant Director Human Resources and Organisational Development gordon.mcfarlane@centralbedfordshire.gov.uk Tel: 0300 300 6651
6.	Home to School Transport Policy -	To approve changes to the Home to School Transport Policy.	9 March 2010	28 day consultation using Internet and consultation meetings starting 6 January 2010.	Revised Policy	Cllr Mrs Anita M Lewis Comments by 10/02/10 to Contact Officer: Sylvia Gibson, Interim Assistant Director, Policy, Planning and Commissioning sylvia.gibson@centralbedfordshire.gov.uk Tel: 0300 300 5522
7.	Social Care and Health Prevention Strategy -	To approve the consultation of the strategy prior to submission to Council.	9 March 2010		Report	Cllr Mrs Carole Hegley Comments by 10/02/10 to Contact Officer: Mr M Janes, Interim Assistant Director, Commissioning mark.janes@centralbedfordshire.gov.uk

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8.	Homelessness Strategy -	To recommend adoption of statutory strategy for Central Bedfordshire	9 March 2010		Report	Cllr Mrs Rita J Drinkwater Comments by 10/02/2010 to Contact Officer: Julie Ogley, Director of Social Care, Health and Housing julie.ogley@centralbedfordshire.gov.uk Tel: 0300 300 4221
9.	Adoption of Central Bedfordshire Council Private Sector Housing Renewal Policy -	To adopt the renewal policy to meet legislative requirements.	9 March 2010		Draft document	Cllr Mrs Rita J Drinkwater Comments by 10/02/2010 Nick Costin, Head Private Sector Housing nick.costin@centralbedfordshire.gov.uk Tel: 0300 300 5219
10.	Conservation Area Reviews -	To approve the Conservation Area Approvals for the wards of Toddington, Dunstable, Barton, Egington, Linslade, Streatley, Shefford, Millbrook and Heath and Reach.	9 March 2010		Report	Cllr Tom Nicols Comments by 10/02/10 to Contact Officer: Andrew Davie, Head of Development Management (North) andrew.davie@centralbedfordshire.gov.uk Tel: 0300 300 4426

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11.	Highways Contract Novation -	Following the paper received on 14 April 2009, this paper updates the Executive on progress made on negotiations with Bedford Borough Council (BBC) to secure highways services in Central Bedfordshire. The paper will inform Members of expected dates for novating the existing highways contract and identify any risks/costs to service provision.	9 March 2010		Report	Cllr David McVicar Comments by 10/02/10 to Contact Officer: Basil Jackson, Assistant Director Highways basil.jackson@centralbedfordshire.gov.uk Tel: 01234 228601
12.	Care Matters Pledge -	To adopt the care Matters pledge which sets out the minimum standards and commitments of Central Bedfordshire to children in its care in line with the Children Act 1989, the Children and Young Persons Act 2008 and the Leaving Care Act 2000.	9 March 2010	Children and Young People Children in Care Council Corporate Parenting Panel	Report	Cllr Mrs Anita M Lewis Comments by 10/02/10 to Contact Officer: Martin Pratt, Deputy Director Children Families and Learning and Assistant Director Specialist Services martin.pratt@centralbedfordshire.gov.uk Tel: 0300 300 4484



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13.	Review of Eligibility Criteria for Fair Access to Care Services -	To adopt the policy as recommended.	9 March 2010	<p>Members of the Social Care, Health &amp; Housing Overview &amp; Scrutiny Committee (by way of consultative report and final report.</p> <p>Staff within Social Care &amp; Health (by way of intranet, staff newsletter 'Connect' and management briefings</p> <p>Partner agencies and voluntary and charitable organisations (by way of correspondence and relevant business meetings already programmed to occur)</p> <p>Existing and potential services users/all adults in Central Bedfordshire (in collaboration with the Council's Communication Team, use some of the pre-arranged consultative forums and contacts; an item on the website inviting feedback and item in the Council's free magazine 'News Central'.</p>	Report	<p>Cllr Mrs Carole Hegley</p> <p>Comments by 10/02/2010 to Contact Officer:</p> <p>Althea Mitcham, Head of Business Infrastructure</p> <p>althea.mitcham@centralbedfordshire.gov.uk</p>

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14.	Agreement of Statutory Public Protection Plans -	To agree the Plans for food law, health & safety and underage sales.	9 March 2010	tbc	Report	Cllr David McVicar Comments by 10/02/10 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) susan.childerhouse@centralbedfordshire.gov.uk Tel: 01462 611394
15.	Contaminated Land Strategy -	To agree the risk rating for contaminated land sites in Central Bedfordshire and approve the strategy.	9 March 2010	tbc	Report and Strategy	Cllr David McVicar Comments by 10/02/10 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) susan.childerhouse@centralbedfordshire.gov.uk Tel: 01462 611394
16.	Award of the External and Internal Decorations Contract 2010 - 2015 -	To award the contract for external and internal decorations contract 2010 - 2015.	9 March 2010	Internal Consultation	Report	Cllr Mrs Rita J Drinkwater Comments by 10/02/10 to Contact Officer: Tony Keaveney, Assistant Director Housing Services tony.keaveney@centralbedfordshire.gov.uk Tel: 0300 300 5210

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17.	Internal Business Plan - Central Bedfordshire, Energy and Recycling Project (CBEaR) -	To approve the Internal Business Plan for the CBEaR Project for the procurement of an integrated waste treatment facility.	6 April 2010	Consultation will take place with Parish Councils, Ward Members, Portfolio Holders for Safer and Stronger Communities and Corporate Resources and Sustainable Communities Overview and Scrutiny Committee.	Report to Executive and Internal Business Plan	Cllr Budge Wells Comments by 10/03/10 to Contact Officer: Alan Fleming, Project Director, Sustainable Communities alan.fleming@centralbedfordshire.gov.uk Tel: 0300 300 6968
18.	The Central Bedfordshire Council Communication Strategy -	To approve the strategy.	6 April 2010	Consideration will be given by: Portfolio Holder Chief Executive CMT (27 Jan) Business Transformation OSC	Draft Strategy	Portfolio for Business Transformation Comments by 10/03/10 to Contact Officer: Georgina Stanton, Assistant Director Communications georgina.stanton@centralbedfordshire.gov.uk Tel: 0300 300 4438
19.	Agreement of Statutory Community Safety Plans -	To agree the Community Safety Plans and associated plans and strategies including domestic abuse, drugs and alcohol.	6 April 2010	Theamatic Partners Key Stakeholders Responsible Authorities	Report	Cllr David McVicar Comments by 10/03/10 to Contact Officer: Jeanette Keyte, Community Safety Manager jeanette.keyte@centralbedfordshire.gov.uk Tel: 0845 849 6252

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20.	Climate Strategy -	Adoption of the Climate Strategy and approach of the Council to tackling climate change. Agreement and adoption of carbon footprint reduction targets for the Council's services and operations.	6 April 2010	Key staff consulted via Climate Change Management Board	Report and supporting documents	Cllr Richard Stay Comments by 10/03/10 to Contact Officers: Elaine Malarky, Head of Policy elaine.malarky@centralbedfordshire.gov.uk Stephen.mooring@centralbedfordshire.gov.uk
21.	Statutory proposals to merge Sunnyside and Hitchmead Special Schools -	To consider whether to approve the statutory proposals published on 15th January 2010 to make and enlargement by expansion to Sunnyside and to discontinue Hitchmead	6 April 2010	Informal consultation took place between 14 September and 23 October 2009. Formal consultations including statutory notices.	None.	Cllr Mrs Anita M Lewis Comments by 10/03/10 to Contact Officer: Sylvia Gibson, Interim Assistant Director, Policy, Planning and Commissioning sylvia.gibson@centralbedfordshire.gov.uk Tel: 0300 300 5522
22.	Web Development Strategy -	To approve the expenditure for the implementation of the proposed web strategy.	6 April 2010	Customer Interviews - 10/11 Dec 09 Service user interviews throughout Dec 09 & Jan 10 Member customer stories 07/01/10	Report	Cllr Richard Stay Comments by 10/03/10 to Contact Officer: Georgina Stanton, Assistant Director Communications georgina.stanton@centralbedfordshire.gov.uk Tel: 0300 300 4438

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23.	Development of a Uniformed Presence for Central Bedfordshire -	To consider the options available for Central Bedfordshire to undertake enforcement of a range of environmental and community safety legislation (including the Environmental Protection Act (EPA) and Clean Neighbourhoods and Environment Act (CNEA)) and exploring the role that a uniformed team has in that respect.	6 April 2010	Relevant Portfolio Holders Key Stakeholders Sustainable Communities Overview & Scrutiny Committee – 25 March 2010	Report	Cllr David McVicar Comments by 10/03/10 to Contact Officer: Jane Moakes, Assistant Director Community Safety & Public Protection jane.moakes@centralbedfordshire.gov.uk Tel: 0300 300 5441
24.	Consultation on the Draft East of England Plan to 2031 -	To agree the Council's response to the draft plan.	6 April 2010		Report	Cllr Tom Nicols Comments by 10/3/10 to Contact Officer: Richard Fox, Head of Development Plan richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105

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25.	Flitwick Community Football Development Centre and Flitwick Leisure Centre Redevelopment -	To approve a detailed business case for football development, and an outline business case for the provision of the leisure centre.  To award design and build contract for football development.	6 April 2010	Sport England Redborne Upper School Flitwick Eagles Football Club The Football Association  Flitwick Town Council meeting with PFH on 16 July 2009 agreed current approach to citing the football facilities.	Report	Cllr Stephen F Male Comments by 10/03/10 to Contact Officer Roy Waterfield, Assistant Director Leisure and Culture, Libraries, Adult and Community Learning roy.waterfield@centralbedfordshire.gov.uk Tel: 0300 300 4239
26.	Approach to Business Transformation -	To set out the strategic approach for transformation and improvement of the Council to meet its corporate plan vision.	6 April 2010		Report	Cllr Richard Stay Comments by 10/03/10 to Contact Officer: Clive Jones, Assistant Director Business Transformation & Customer Services clive.jones@centralbedfordshire.gov.uk Tel: 0300 300 4168

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27.	Equalities Scheme -	Approval of the Council's Equality and Diversity Scheme which sets out the Council's vision and approach to ensuring all sections of the community get high quality services appropriate to their need and also sets out how the Council will meet its legal responsibilities to ensure equality and diversity is integrated in to its service planning, delivery and human resource systems.	4 May 2010	<p>Portfolio Holder for Business Transformation Divisional Management Teams CBC Equalities Forum Officer Workshops (June - October 2009)</p> <p>The development of the Scheme has included consideration of national and local consultation evidence relating to the nature of inequality.</p>	Report Draft Scheme and Action Plan	<p>Cllr Richard Stay Comments by 07/04/10 to Contact Officer: Elaine Malarky, Head of Policy elaine.malarky@centralbedfordshire.gov.uk Tel: 01234 228269</p>
28.	Site Allocations Development Plan Document -	To approve the Document prior to submission to the Planning Inspectorate (May 2010)	4 May 2010	Portfolio Holder (Sustainable Development)	Report	<p>Cllr Tom Nicols Comments by 07/04/10 to Contact Officer: Patrick Akindude, Principal Planning Officer patrick.akindude@centralbedfordshire.gov.uk Tel: 01462 611406</p>

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29.	Community Engagement Strategy and Delivery Plan -	Approval of the finalised Strategy and Delivery Plan which follows the key principles agreed at the October Executive.	4 May 2010		Report	Cllr Richard Stay Comments by 07/04/10 to Contact Officer: Ian Porter, Assistant Director Policy, Partnerships & Performance ian.porter@centralbedfordshire.gov.uk Tel: 0300 300 6529
30.	Safeguarding Annual Report of the Local Safeguarding Children Board -	To receive the report of the LCSB which sets out how the Central Bedfordshire and Partners have met their statutory duties of the authority and how we will work with partner agencies locally to ensure that children are safe.	4 May 2010		Report	Cllr Mrs Anita M Lewis Comments by 07/04/10 to Contact Officer: Martin Pratt, Deputy Director Children Families and Learning and Assistant Director Specialist Services martin.pratt@centralbedfordshire.gov.uk Tel: 0300 300 4484
31.	Bedfordshire Music Service -	To consider options with regard to future governance and management arrangements for the Bedfordshire Music Service	4 May 2010		Report	Cllr Stephen F Male Comments by 07/04/10 to Contact Officer: Roy Waterfield, Assistant Director Leisure and Culture, Libraries, Adult and Community Learning roy.waterfield@centralbedfordshire.gov.uk Tel: 0300 300 4239



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32.	Sandy Sports and Recreation Centre Extension -	To appoint the building contract for Sandy Sports and Recreation Centre Extension.	4 May 2010	Stakeholder Group Ward Members Portfolio Holder	Report and October 2009 Executive Report	Cllr Stephen F Male Comments by 07/04/10 to Contact officer: Jill Dickinson, Community Services Manager jill.dickinson@centralbedfordshire.gov.uk Tel: 0300 300 4258
33.	Child in Need Policy -	To agree the policy which sets out the eligibility criteria for services based on the levels of need of children and their families. It responds to the statutory duties to support children in need.	8 June 2010		None.	Cllr Mrs Anita M Lewis Comments by 12/05/10 to Contact Officer: Martin Pratt, Deputy Director Children Families and Learning and Assistant Director Specialist Services martin.pratt@centralbedfordshire.gov.uk Tel: 0300 300 4484

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34.	Child Poverty Strategy -	To agree the strategy which sets out how the Local Authority and its partners intend to reduce child poverty by 2020. This includes 4 targets (relative low income, material deprivation, absolute poverty and persistent poverty). This includes a needs assessment to describe the characteristics of child and family within Central Bedfordshire and a joint child poverty strategy which will outline the steps and accountability for the Local Authority and partners.	8 June 2010		Report	Cllr Mrs Anita M Lewis Comments by 12/05/10 Glen Denham, Assistant Director Integrated Services 0-19 glen.denham@centralbedfordshire.gov.uk Tel: 0300 300 6125

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35.	Cultural Strategy -	To agree the strategy which encapsulates the vision for cultural entitlement for all citizens in Central Bedfordshire moving to a strategic commissioning and entitlement model and recognises the cross cutting nature of cultural entitlement.	8 June 2010		Report	Cllr Stephen F Male Comments by 12/05/10 to Contact Officer: Roy Waterfield, Assistant Director Leisure and Culture, Libraries, Adult and Community Learning roy.waterfield@centralbedfordshire.gov.uk Tel: 0300 3004239
36.	CCTV Service Options -	To consider options available to move to a common approach to the provision of a CCTV service within Central Bedfordshire.	8 June 2010	Portfolio Holder (Safer and Stronger Communities) Key Stakeholders Sustainable Communities Overview and Scrutiny Committee – May 2010	Report	Cllr David McVicar Comments by 12/05/10 to Contact Officer: Jane Moakes, Assistant Director Community Safety & Public Protection jane.moakes@centralbedfordshire.gov.uk Tel: 0300 300 5441

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37.	Adoption of the Central Bedfordshire Housing Strategy 2010 -	The Executive are asked to give approval for the adoption of the strategy and the detailed action plan following consideration of the following points: 1. draft Central Bedfordshire Housing Strategy 2010 2. the consultation responses 3. whether the Housing Strategy will meet the housing needs for Central Bedfordshire 4. any recommendation by the Overview and Scrutiny Committee for Sustainable Communities	8 June 2010	15 January 2010: Key Stakeholders and Partners 28 January 2010: members consultation event Web based consultation December 2009 - February 2010	The Central Bedfordshire Housing Strategy 2010	Cllr Tom Nicols Comments by 12/05/10 to Contact Officer: Zoe Cox, Housing Research & Policy Officer zoe.cox@centralbedfordshire.gov.uk Tel: 0300 300 4479
38.	Sustainable Community Strategy for Central Bedfordshire -	To agree the Sustainable Community Strategy for Central Bedfordshire which sets out the Local Strategic Partnership Board's vision and priorities for the Central Bedfordshire area.	8 June 2010	Wide range of consultation activity with residents, partners and stakeholders, including through: Town & Parish Council Conference (4/11/09), Central Bedfordshire Forum (14/01/10), MORI Residents' Panel (23/1/10) and Third Sector Assembly (3/2/10).	The Central Bedfordshire Sustainable Community Strategy	Cllr Mrs Patricia E Turner MBE Comments by 12/05/10 to Contact Officer: Peter Frazer, Head of Partnerships & Community Engagement peter.frazer@centralbedfordshire.gov.uk Tel: 0300 300 6740

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39.	Gypsy and Traveller DPD for Submission -	To agree the Gypsy and Traveller DPD for Submission.  This relates to the LDF North area.	14 September 2010	Stakeholders Members of the public Sustainable Communities Overview and Scrutiny Committee	Report and draft document	Cllr Tom Nicols Comments by 1708/2010 to Contact Officer: Richard Fox, Head of Development Plan richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

## **Central Bedfordshire Council Forward Plan of Decisions on Key Issues**

The following table sets out the dates on which the Central Bedfordshire Council Forward Plan will be published in 2009/10:

<b>Date of Publication</b>	<b>Period of Plan</b>
08.05.09	1 June 2009 – 31 May 2010
15.06.09	1 July 2009 – 30 June 2010
15.07.09	1 August 2009 – 31 July 2010
13.08.09	1 September 2009 – 31 August 2010
10.09.09	1 October 2009 – 30 September 2010
08.10.09	1 November 2009 – 31 October 2010
05.11.09	1 December 2009 – 30 November 2010
03.12.09	1 January – 31 December 2010
07.01.10	1 February 2010 – 31 January 2011
04.02.10	1 March 2010 – 28 February 2011
04.03.10	1 April 2010 – 31 March 2011
31.03.10	1 May 2010 – 30 April 2011